

**Minutes of a Meeting of the  
Licensing Sub-Committee held at  
Surrey Heath House, Camberley on  
12 December 2011**

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+ Cllr Bruce Mansell  
+ Cllr Joanne Potter

+ Cllr Ian Sams

+ Present

In attendance: Cllr Pat Tedder (as reserve)  
Cllr Valerie White (Ward Councillor).

Legal Adviser to the Sub-Committee Mrs Laura James (Solicitor on behalf of Surrey Heath Borough Council as Licensing Authority)

Democratic Services Officer Ms Rachel Whillis

Surrey Heath Borough Council as Licensing Authority Miss Jessica Harris - Licensing Officer  
Miss Leena Gurung - Licensing Assistant

Applicant – P R Stores Mr Dutt– PR Stores  
Mr M Fish – Solicitor and Agent for the Applicant

Interested Parties Mr Ford  
Mr Goodall (also representing Mrs Herridge, Mrs Mays and Mr and Mrs Thompson)  
Mr Lake

**16/LS Election of Chairman**

**RESOLVED, that Councillor Bruce Mansell be elected as Chairman for the meeting.**

**PART I**  
**(public)**

**17/LS PR Stores, 149 London Road, Bagshot**

The Sub-Committee was addressed by the Licensing Officer. The application was for a new premises licence for P R Stores at 149 London Road, Bagshot. The Licensing Officer notified the Sub-Committee of the parties who had the right to speak at the meeting.

Mr Fish, on behalf of the applicant, addressed the Sub Committee and advised Members that the premises was a small convenience store. The applicant intended for the store to become a community asset for use by nearby residents; it was not intended that it would become a destination shop but for the convenience of local residents and it was anticipated that the majority of customers would access the premises on foot.

The applicant had applied to operate between the hours of 7.00 and 23.00. However, following consultation with the Police he had agreed to amend the hours for licensable activities to between 7.00 and 22.00. Further conditions had also been

offered by the applicant in relation to the installation and management of a CCTV system, implementing a proof of age scheme, staff training, and maintaining a refusals book detailing all incidences of refusal sale of alcohol. A CCTV system had been installed comprising 7 cameras, 3 of which were positioned outside the store. Mr Fish suggested that this CCTV provision was above that which would be expected for a store of that size. The applicant also intended to operate the 'challenge 25' policy.

Mr Fish addressed the letters of representation which had been received and contended that the concerns raised in the letters related to highway and planning matters, and it was therefore not appropriate to consider them as objections to a licensing application.

The Sub Committee was advised that the applicant had been a personal licence holder for 6 years and had extensive experience within the trade.

Mr Goodall, on behalf of the interested parties, addressed the Sub Committee. He noted the submission that matters relating to highway and planning issues should not be considered but contended that the sale of alcohol would raise concerns about security and could attract public nuisance outside the premises. He informed the Sub Committee that his concerns did not relate to the ability of the applicant to manage the premises, but that the location was unsuitable and would be within 100 metres of 3 outlets which sold alcohol and within an already saturated market.

In addition to the documents submitted prior to the meeting, the Sub-Committee viewed a picture circulated by Mr Goodall which showed a delivery lorry at the front of the premises, and a location map which had been amended by Mr Goodall to show the revised road layout.

Having considered the representations by the applicant and the interested parties, the Sub- Committee retired to consider its decision and on its return the Chairman announced its decision.

**RESOLVED that the application be approved subject to the following conditions:**

- i. A refusal book shall be kept on the premises at all times. All refusals shall be documented in the refusals book by the person refusing the sale showing the date and reason for refusing the sale;**
- ii. A valid proof of age scheme using photographic identification shall be adopted and proof of identity shall be required to be produced by any person appearing to those selling or supplying alcohol to be under 25 years old;**
- iii. The Applicant shall display in a prominent place a copy of the policy on checking age;**
- iv. Training records of all staff shall be kept which show the date of training. This record shall be available on request to the appropriate authorities and this record is to be signed by the member of staff receiving the training and countersigned by the Designated Premises Supervisor;**

- v. **A CCTV system shall be installed, maintained and operated to the satisfaction of the Surrey Police. The CCTV shall be in operation and recording whenever the premises are open to the public for licensable activities;**
- vi. **The CCTV shall record the faces of those entering the premises;**
- vii. **The tapes shall be retained for not less than 30 days, unedited on the premises and made available to the police or an authorised officer together with facilities for viewing;**
- viii. **There shall be displayed clearly on the premises at the entrance a notice stating that CCTV is in operation.**

#### **CHAIRMAN**

Note 1: The hearing commenced at 10.10. The Sub Committee retired at 10.55 to re-convene at 13.20. The hearing concluded at 13.30.